

A meeting of the **CORPORATE GOVERNANCE PANEL** will be held in **MEETING ROOM 1, PATHFINDER HOUSE, ST MARYS STREET, HUNTINGDON** on **WEDNESDAY, 27TH SEPTEMBER 2006** on **THE RISING OF THE COUNCIL** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting of the Panel held on 27th June 2006.

**A Roberts
388009**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda item. Please see Notes 1 and 2 below.

3. COMPREHENSIVE PERFORMANCE ASSESSMENT: USE OF RESOURCES ASSESSMENT (Pages 5 - 18)

To consider a report by the Head of Policy on progress with the achievement of the use of Resources Action Plan and recommending a procedure for the submission of a "value for money" self-assessment.

**I Leatherbarrow
388005**

4. INTERNAL AUDIT SERVICE ANNUAL REPORT (Pages 19 - 26)

To receive a report by the Internal Audit Manager to which is attached the Internal Audit Annual Report.

**D Harwood
388115**

5. ANNUAL STATEMENT OF ASSURANCE ON CORPORATE GOVERNANCE (Pages 27 - 32)

To consider a report by the Director of Central Services to which is attached the Annual Statement of Assurance.

**P Watkins
388002**

6. PUBLICATION OF THE 2005/06 ACCOUNTS (Pages 33 - 66)

To consider a report by the Head of Financial Services setting out the processes to be completed before the Council's accounts for 2005/06 can be published. The revised account will follow.

**S Couper
388103**

7. INTERNAL AUDIT SERVICE INTERNAL AUDIT PLAN 2006-07
(Pages 67 - 74)

To consider a report by the Internal Audit Manager on the Internal Audit Plan 2006-07.

D Harwood
388115

8. RISK REGISTER (Pages 75 - 86)

To receive and note a report by the Internal Audit Manager on the Risk Register.

D Harwood
388115

9. EXCLUSION OF THE PUBLIC

To resolve:-

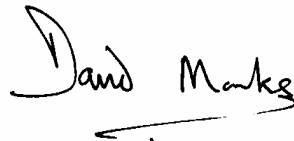
that the public be excluded from the meeting because the business to be transacted contains information which will enable the identity of an individual to be obtained.

10. LOCAL GOVERNMENT OMBUDSMAN - SETTLEMENT OF COMPLAINT (Pages 87 - 88)

To note action taken by the Director of Central Services in response to a complaint referred to the Council by the Local Government Ombudsman.

R Reeves
388003

Dated this 19th day of September 2006



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, a partner, relatives or close friends;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal*

interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.

Please contact A Roberts, Democratic Services Officer, Tel No 01480 388009/e-mail: Anthony.Roberts@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the base of the flagpole in the car park at the front of Pathfinder House.